



## PRINCIPAL'S RECOMMENDATION FORM

TO THE APPLICANT: PLEASE FILL IN THE ITEMS IN THIS ENCLOSED SECTION. WRITE OR PRINT YOUR ANSWER.

NAME			<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;">           Attach 1 X 1 PHOTO         </div>
LAST	FIRST	MIDDLE	
OFFICIAL NAME OF CURRENT/LAST SCHOOL			
ADDRESS			
STREET	MUNICIPALITY OR CITY		
PROVINCE OR COUNTRY		ZIP CODE	

*I UNDERSTAND THAT I MAY NOT READ THIS EVALUATION AND THAT I WILL NOT SEEK TO DO SO EITHER WHILE I AM APPLYING OR SUBSEQUENTLY ACCEPTED.*

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

AFTER COMPLETING THIS PORTION, GIVE THIS FORM AND ENVELOPE TO YOUR HIGH SCHOOL PRINCIPAL.

TO THE PRINCIPAL: The student whose name appears above is studying or has studied in your school and is applying for admission in Assumption College. Please take time to fill up this form. THE EVALUATION OF THE APPLICANT CANNOT BE COMPLETED WITHOUT THIS RECOMMENDATION. PLEASE WRITE OR PRINT YOUR RESPONSES. INITIAL ALL ERASURES AND CORRECTIONS MADE. WHENEVER THE SPACE ALLOTTED FOR AN ITEM IS INSUFFICIENT, PLEASE FEEL FREE TO ATTACH ADDITIONAL INFORMATION THAT COULD HELP US IN OUR EVALUATION.

### A. THE APPLICANT'S JUNIOR HIGH SCHOOL RECORD

Transcript of Grades

	GRADE 7	GRADE 8	GRADE 9	GRADE 10
	SY _____	SY _____	SY _____	SY _____
ENGLISH				
FILIPINO				
MATHEMATICS				
SCIENCE				
SOCIAL SCIENCE				

NOTE: IF YOUR GRADING SYSTEM IS NOT IN PERCENTAGES, PLEASE ATTACH A CONVERSION TABLE. E.g. A=97 to 100%

### B. THE PRINCIPAL'S ASSESSMENT

YOUR OPINION WILL CARRY A GREAT DEAL OF WEIGHT WITH THE ASSUMPTION COLLEGE ADMISSIONS COMMITTEE. PLEASE GIVE A FULL, REVEALING AND COMPLETE REPORT AS POSSIBLE.

#### The Applicant's Disciplinary Record

Has this student ever been place on probation, suspension, or dismissed from school for academic or disciplinary reasons?

OFFENSE	DATE / PERIOD	PENALTY

**C. DISCIPLINE**

Did the student receive disciplinary action for any of the following?

Alcohol, drugs -----	Yes	No
Attitude towards teacher -----	Yes	No
Bullying -----	Yes	No
Dishonesty -----	Yes	No
Disrespectful behavior, verbal or nonverbal -----	Yes	No
Fighting, harassment, weapons -----	Yes	No
Smoking paraphernalia, cigarettes -----	Yes	No
Truancy -----	Yes	No
Use of offensive, vulgar, or obscene language -----	Yes	No
Vandalism -----	Yes	No
Others _____		

**D. THE PRINCIPAL’S RECOMMENDATION**

PLEASE CHECK THE SINGLE MOST APPROPRIATE BOX.

- This is an exceptional student. I have encountered just a few like her in my career. I very strongly recommend her.
- This is an above average student. I strongly recommend her.
- This is an average student. She possesses potential to advance in work and is therefore recommended without reservation.
- This is a low average student. She possesses potential to advance work but due to (state reasons here) \_\_\_\_\_, she is recommended with some reservation.
- This is a below average student. I will not recommend her for admission to your school.

PLEASE REVIEW YOUR RESPONSES AND MAKE SURE THEY ARE ALL COMPLETE AND ACCURATE.

NAME OF PRINCIPAL	TELEPHONE
OFFICE ADDRESS	

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

*AFTER ACCOMPLISHING THIS FORM, PLEASE FOLD AND SEAL IN THE ENVELOPE PROVIDED BY THE ASSUMPTION COLLEGE. SIGN ON THE FLAP AND RETURN TO THE STUDENT FOR SUBMISSION TO OUR OFFICE. AN UNSEALED AND UNSIGNED RECOMMENDATION FORM IS NOT VALID AND WILL NOT BE ACCEPTED.*

*Thank you for completing this student’s recommendation to our school. Should there be a need for clarification, please do not hesitate to contact us at:*

The Admissions Office  
 Assumption College  
 San Lorenzo Village, Makati City  
 Tel. no. 817-0757 loc 2050 / 810-5083  
 Fax no. 817-7773  
 Email: admissions@assumption.edu.ph

*All ratings, responses and recommendations in this form and attachments are regarded as confidential.*